

FOR257 STUDENT ENROLMENT DATA

PART A – STUDENT DETAILS			
Given names			
Surname			
Date of Birth (DD/MM/YYYY)		Gender	Female Male Indeterminate/Intersex/Unspecified
What is the address location and postcode of the suburb, locality; or town in which you usually live? (international home address)	Building/Property name		
	Flat/ Unit Number		
	Street Number		
	Street Name		
	Suburb, Locality or Town		
	State/ Territory		
	Post Code		
What is the temporary address in which you will live in Australia during your studies? (Australian Address)	Building/Property name		
	Flat/ Unit Number		
	Street Number		
	Street Name		
	Suburb, Locality or Town		
	State/ Territory		
	Post Code		
Phone Number			
Email Address			
Emergency Contact Name			
Relationship to student			
Emergency Contact Number			

PART B - COURSE	
Course Code and Name	
Intake Date	
Campus	
PART C – LANGUAGE AND CULTURAL DIVERSITY	
In which country were you born?	Australia Other, please specify _____
Do you speak a language other than English at home? (If more than one language, indicate the one that is spoken most often)	No, English Only Yes, other, please specify _____
How well do you speak English	Very Well Well Not Well Not at all
Are you of Aboriginal or Torres Strait Islander origin? (For person of both Aboriginal and Torres Strait Islander origin, mark both “Yes” boxes)	No, English Only Yes, Aboriginal Yes, Torres Strait Islander
PART D - DISABILITY	
Do you consider yourself to have a disability, impairment of long-term condition?	No Yes, please specify _____ If yes, please indicate the areas of disability, impairment or long-term condition: (You may indicate more than one area) <div style="display: flex; justify-content: space-between;"> Hearing /Deaf Physical Intellectual </div> <div style="display: flex; justify-content: space-between;"> Learning Mental Illness Acquired brain impairment </div> <div style="display: flex; justify-content: space-between;"> Vision Medical Condition </div> Other, please specify _____
PART E - SCHOOLING	
What is your highest completed school level?	Completed Year 12 Completed Year 11

	Completed Year 10 Completed Year 9 or Equivalent Completed Year 8 or Lower Never attended school			
In which Year did you complete that school level?	_____			
Are you still attending secondary school?	Yes No			
PART F – PREVIOUS QUALIFICATION ACHIEVED				
Have you SUCCESSFULLY completed any of the qualifications?	Yes No			
If Yes, please enter one of these Prior Education Achievement Recognition Identifiers any applicable qualification level. Note: if you have multiple Prior Education Achievement Recognition Identifiers for any other qualifications, use the following priority order to determine which identifier to use: A - Australian E - Australian Equivalent I - International	A (Australian)	E (Australian Equivalent)	I (International)	Qualifications
				Bachelor Degree of Higher Degree
				Advanced Diploma of Associate Degree
				Diploma (or Associate Diploma)
				Certificate IV (or Advanced Certificate/ technician)
				Certificate III (or Trade Certificate)
				Certificate II
				Certificate I
				Certificates other than the above
PART G – STUDY REASON				
Of the following categories, which BEST describes your main reason for undertaking this program? (Tick one box only)		To get a job		
		To develop my exiting business		
		To start my own business		
		To try for a different career		
		To get a better job or promotion		
		It was a requirement of my job		
		I wanted extra skills for my job		

	To get into another program of study
	For personal interest or self-development
	For other reasons
	To get skills for community voluntary work
PART H – EMPLOYMENT	
<p>Of the following categories, which BEST describes your current employment status?</p> <p>(Tick one box only)</p>	Full-time employee
	Part-time employee
	Self-employed - not employing others
	Self-employed - employing others
	Employed - unpaid worker in a family business
	Unemployed - seeking full-time work
	Unemployed - seeking part-time work
	Not employed - not seeking employment
<p>Which of the following classifications BEST describes your current or recent occupation?</p>	Managers
	Professionals
	Technicians and Trade Workers
	Community and Personal Service Workers
	Clerical and Administrative Workers
	Sales Workers
	Machinery Operators and Drivers
	Labourers
	Others
<p>Of the following categories, which BEST describes your main reason for undertaking this program?</p> <p>(Tick one box only)</p>	Agriculture, Forestry and Fishing
	Mining
	Manufacturing
	Electricity, Gas, Water and Waste Services
	Construction
	Wholesale Trade
	Retail Trade
	Accommodation and Food Services
	Transport, Postal and Warehousing
	Information Media and Telecommunications

	Financial and Insurance Services
	Rental, Hiring and Real Estate Services
	Professional, Scientific and Technical Services
	Administrative and Support Services
	Public Administration and Safety
	Education and Training
	Health Care and Social Assistance
	Arts and Creation Services
	Other Services

PART I – SURVEY CONTACT STATUS

Survey Contact Status is used to exclude clients from participating in the Student Outcomes Survey and other communications

Of the following categories, which BEST describes your Survey Contact Status (Tick one box only)	Available for survey use
	Correctional facility (address or enrolment)
	Deceased student
	Excluded
	Invalid address/Itinerant student (very low likelihood of response)
	Minor - under age of 15 (not to be surveyed)
	Overseas (address or enrolment)

PART J – UNIQUE STUDENT IDENTIFIER (USI)

From 1 January 2015, we Southern Cross Education Institute can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your program if you do not have a Unique Student Identifier (USI).

If you have not yet obtained a USI, you can apply for it directly at <https://www.usi.gov.au/your-usi/create-usi> computer or mobile device

Enter your USI										
	<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 10%;"></td> </tr> </table>									

If you have not have a USI and would like to SCEI to apply on behalf of you, please complete and attach **Unique Student Identifier Application Form and relevant documents**

PART J. STUDENT ENROLMENT PRIVACY NOTICE

STUDENT ENROLMENT PRIVACY NOTICE

I understand that:

SCEI is required to provide the State and Commonwealth Governments with student and training activity data which may include information I provide in this enrolment form. Information is required to be provided in accordance with the VET Student Statistical Collection Guidelines (which are available at <http://www.education.vic.gov.au/training/providers/rto/Pages/datacollection.aspx>)

The State Education Departments may use the information provided to it for planning, administration, policy development, program evaluation, resource allocation, reporting and/or research activities.

For these and other lawful purposes, the Department may also disclose information to its consultants, advisers, other government agencies, professional bodies and/or other organisations. I have been advised by the training organisation that I may be contacted and requested to participate in a National Centre for Vocational Education Research survey or an audit or review.

For more information in relation to how student information may be used or disclosed please contact SCEI’s Privacy Officer on phone 03 9602 4110.

Student’s Name (Printed)	
Student’s Signature	
Date	